SINGER
400W1 TO 400W5
USE ONLY SINGER OILS and LUBRICANTS

They insure freedom from lubricating trouble and give longer life to sewing equipment

FOR CLASS 400w MACHINES

SINGER LIGHT GRADE MANUFACTURING SEWING MACHINE OIL
Made especially for Class 241 and 400w Machines, and meets all requirements except where a stainless oil is desired.

SINGER LIGHT GRADE STAINLESS OIL
Made especially for Class 241 and 400w Machines where a stainless oil is desired.

SINGER MOTOR OIL
For oil-lubricated motors, power tables, transmitters and machinery in general.

SINGER STAINLESS THREAD LUBRICANT
For lubricating the needle thread of sewing machines for stitching fabrics or leather where a stainless thread lubricant is required.

NOTE: All of the above oils are available in 1 quart, 2 quart, 1 gallon and 5 gallon cans or in 55 gallon drums, and can also be supplied in customer’s containers.

SINGER BALL BEARING LUBRICANT
This pure grease is specially designed for the lubrication of ball bearings and ball thrust bearings of motors and electric transmitters, ball bearing hangers of power tables, etc. Furnished in 1/4 lb. tubes and 1 lb. and 4 lb. tins.

INSTRUCTIONS
FOR USING and ADJUSTING

SINGER HIGH SPEED MACHINES
400w1 to 400w5

SINGLE NEEDLE
LOCK STITCH

THE SINGER MANUFACTURING CO.
TO ALL WHOM IT MAY CONCERN:

The placing or renewal of the name "Singer" (Reg. U. S. Pat. Off.) or any of the Trade Marks of The Singer Manufacturing Company on any machine that has been repaired, rebuilt, reconditioned, or altered in any way whatsoever outside a Singer factory or an authorized Singer agency is forbidden.

THE IMPORTANCE OF USING GENUINE SINGER PARTS AND NEEDLES IN SINGER MACHINES

The successful operation of Singer machines can only be assured if genuine Singer parts and needles are used. Supplies are available at all Singer Shops for the Manufacturing Trade and mail orders will receive prompt attention.

Genuine Singer Needles should be used in Singer Machines. These Needles and their Containers are marked with the Company's Trade Mark "SIMANCO."

Needles in Containers marked "FOR SINGER MACHINES" are NOT Singer made needles.

DESCRIPTION

The Singer 400w1 is a high speed, single needle, lock stitch machine equipped with a double rotary thread take-up. It has a belt-driven, automatically lubricated rotary sewing hook. The drop feed is adjustable for stitches from 5½ to 30 per inch. The needle bar stroke is 1¼ inch and the maximum presser bar lift is 3½ inch. The machine is used for stitching light and medium weight fabrics.

The Singer 400w2 is the same as Machine 400w1 except it has a 3 inch presser bar lift and is adapted for stitching medium heavy weight fabrics.

The Singer 400w3 is the same as Machine 400w1 except it has a ball bearing roller presser, for stitching light weight leather.

The Singer 400w4 is the same as Machine 400w1 except that it is specially fitted for stitching slide fastener cords onto tape and has an auxiliary puller feed.

The Singer 400w5 is designed for shoulder joining on shirts, otherwise it is similar to Machine 400w1.

SPEED

The speed recommended for these machines is 5000 R. P. M. It is advisable to run a new machine slower than the maximum speed for the first few minutes to allow time for the oil to reach the moving parts. The balance wheel turns over from the operator.

SETTING UP

The drip pan should be attached with its right end even with the right end of the cut out and low enough in the cut-out to avoid interference with the knee lifter rod A, Fig. 2. Fig. 2 shows the correct location of the knee lifter. The knee lifter bracket should be assembled so that the lifter rod A does not strike the drip pan. The screw slots in the bracket provide the necessary adjustment. The stop stud B, Fig. 2 should be set to stop the action of the knee lifter as soon as the presser foot is raised enough to trip the hand lifter.

CAUTION: Do not start a machine, not even to test the speed, until it has been thoroughly oiled as instructed on page 4.

Fig. 2. Position of Knee Lifter Under Table
OILING THE MACHINE

Use only SINGER LIGHT GRADE MANUFACTURING MACHINE OIL or SINGER LIGHT GRADE STAINLESS OIL, made especially for 241 and 400w Machines.

A reservoir in the bed of the machine supplies oil to the sewing hook race and to the bearings and eccentrics on the hook driving shaft (except the rear ball bearing). The other lubrication points are reached by seven oil holes, marked with red. See "X-Ray" view of machine on pages 16 and 17.

BEFORE STARTING THE MACHINE, fill the oil reservoir (through the oil gauge hole) to the top mark on the oil gauge E, Fig. 3.

![Fig. 3. Showing the Eight Oilng Points on the Machine](image)

While it may not be necessary to add oil to the reservoir every day, the oil level must be checked daily. For short runs, the oil level should be maintained slightly above the lower mark on the oil gauge E. For long or continuous runs, the oil level should be maintained at the high mark on the oil gauge. Never allow the oil level to drop below the lower mark on the oil gauge.

ONCE A DAY, turn the balance wheel until the needle is all the way up, and place A FEW DROPS of oil in each of the seven oil holes indicated by arrows in Fig. 3.

NEEDLES

Needles for Machines 400w1 and 400w4 are of Class and Variety 88x1, which are made in sizes 7, 8, 9, 10, 11, 12, 13, 14, 16, 17, 18, 19 and 21.

Needles for Machine 400w2 are of Class and Variety 135x5, which are made in sizes 8, 9, 10, 11, 12, 13, 14, 16, 18, 19 and 21.

Needles for Machine 400w3 are of Class and Variety 16x246, which are made in sizes 8, 9, 10, 11, 12, 14, 16, 18, 19 and 21.

Needles for Machine 400w5 are of Class and Variety 135x7, which are made in sizes 7, 8, 9, 10, 11, 12, 14, 16, 18, 20 and 21.

The above needles regularly have nickel finish but can be supplied with chromium finish if ordered.

The size of the needle to be used should be determined by the size of the thread, which must pass freely through the eye of the needle. Rough or uneven thread, or thread which passes with difficulty through the eye of the needle, will interfere with the successful use of the machine.

Orders for needles must specify the Quantity required, the Size number, also the Class and Variety numbers separated by an x.

The following is an example of an intelligible order:

"50 No. 16, 88x1 Needles."

The best stitching results will be obtained by using the needles furnished by the Singer Sewing Machine Company.

THREAD

Left twist thread should be used in the needle. Either right or left twist thread can be used in the bobbin.

![Fig. 4. How to Determine the Twist](image)

Hold the thread as shown above. Turn the thread over toward you between the thumb and forefinger of the right hand; if left twist the strands will wind tighter; if right twist, the strands will unwind.
TO REMOVE THE BOBBIN

Turn the balance wheel over from you until the needle moves up to its highest position. Draw back the slide in the bed of the machine. Reach under the table and open the bobbin case latch D, Fig. 5 and, by means of this latch, remove the bobbin case from the sewing hook.

While the latch remains open, the bobbin will be retained in the bobbin case. Release the latch, turn the open end of the bobbin case downward and the bobbin will drop out.

Fig. 5. Removing the Bobbin

TO WIND THE BOBBIN

(See Fig. 6)

Fasten the bobbin winder to the table with its driving pulley in front of the machine belt, so that the pulley will drop away from the belt when sufficient thread has been wound upon the bobbin.

Fig. 6. Winding the Bobbin

Place the bobbin on the bobbin winder spindle and push it on as far as it will go.

Pass the thread down through the thread guide 1 in the tension bracket, around the back of, and between, the tension discs 2. Then wind the end of the thread around the bobbin a few times in the direction shown in Fig. 6, push the bobbin winder pulley over against the machine belt and start the machine.

When sufficient thread has been wound upon the bobbin, the bobbin winder will stop automatically.

If the thread does not wind evenly on the bobbin, loosen the screw A in the tension bracket and move the bracket to the right or left as may be required, then tighten the screw.

The amount of thread wound on the bobbin is regulated by the screw B. To wind more thread on the bobbin, turn the screw B inwardly. To wind less thread on the bobbin, turn this screw outwardly.

Bobbins can be wound while the machine is stitching.

When winding a bobbin with fine thread, a light tension should be used.
TO THREAD THE BOBBIN CASE

Hold the bobbin between the thumb and forefinger of the right hand, as shown in Fig. 7, the thread drawing on the top from the left toward the right.

With the left hand hold the bobbin case as shown in Fig. 7, the slot in the edge being near the top, and place the bobbin into it.

Then pull the thread into the slot in the edge of the bobbin case as shown in Fig. 8; draw the thread under the tension spring and into the delivery eye at the end of the tension spring. See Fig. 9.

TO REPLACE THE BOBBIN CASE

After threading, take the bobbin case by the latch and place the bobbin case on the center stud C, Fig. 5 of the bobbin case holder; release the latch and press the bobbin case back until the latch catches the groove near the end of the stud. See Fig. 10. Allow about two inches of thread to hang free, and replace the slide in the bed of the machine.

TO SET THE NEEDLE

Turn the balance wheel over from you until the needle bar moves up to its highest point; loosen the screw at the lower end of the needle bar and put the needle up into the bar or clamp as far as it will go, with the long groove of the needle toward the left and the eye of the needle directly in line with the arm of the machine, then tighten the screw.
UPPER THREADING
(See Fig. 11)

As soon as an operator has become accustomed to threading the machine, the thread can be passed from the thread retainer at the top, down to the needle with a single continuous motion.

Turn the balance wheel over from you until the two pins P in the rotary take-up are directly toward the front, as shown in Fig. 11 inset.

Pass the thread from the unwinder through the top hole 1 in the pin on top of the machine, then around and through the lower hole 2 in the pin, thence through the three holes 3, 4 and 5 in the thread retainer. Hold the thread with the right hand near the thread retainer while passing the thread, with the left hand, downward into the inner slot 6 (guiding it into the hole 7) and on down in front of the tension discs 8, around between the tension discs into the take-up spring 9 and under the thread pull-off 10 then over through the slot 11, allowing the thread to fall in place over the take-up discs. Now release the thread with the right hand, and pass it down through the guides (12, 13 and 14), then from left to right through the eye of the needle 15. Leave about three inches of thread with which to commence sewing.

Fig. 11. Threading the Needle

NOTE: The thread guide 14 should be turned on the needle bar bushing so that the thread leads in a straight line from the guide 13 to the needle eye. The thread retainer 5 should be turned so that the thread leads through the center of hole 7.

TO PREPARE FOR SEWING

With the left hand hold the end of the needle thread, leaving it slack from the hand to the needle, turn the balance wheel over from you until the needle moves down and up again to its highest point, thus catching the bobbin thread, draw up the needle thread and the bobbin thread will come up with it through the hole in the throat plate. See Fig. 12. Lay both threads back under the presser foot.

TO COMMENCE SEWING

Place the material beneath the presser foot, lower the presser and commence to sew, turning the balance wheel over from you.

TO REMOVE THE WORK

Stop the machine when the needle bar has just started to descend or with the two pins P, Fig. 11 in the rotary take-up directly toward the front. In this position the take-up will not unthread the needle when the machine is started. Raise the presser foot, draw the work back and cut the threads close to the work.
INSTRUCTIONS FOR USE OF THREAD SEVERING DEVICE

When thread breaks at operating speeds, loops of thread from small take-up disc may accumulate on Thread Severing Finger, as shown in Fig. 13.

Operator grasps loops of thread and severs them across sharpened edge of Thread Severing Finger, as shown in Fig. 14.

At low speed, loops of thread may remain over the tapered pin of the small take-up disc. When this occurs, the operator opens the guard, as shown in Fig. 15, removes the loop from the tapered pin and severs them as described above. Usually the machine will clear itself when it is again started.

TENSIONS

For ordinary stitching, the needle and bobbin threads should be locked in the center of the thickness of the material, thus:

![Fig. 16. Perfect Stitch](image)

If the tension on the needle thread is too tight, or if that on the bobbin thread is too loose, the needle thread will lie straight along the upper surface of the material, thus:

![Fig. 17. Tight Needle Thread Tension](image)

If the tension on the bobbin thread is too tight, or if that on the needle thread is too loose, the bobbin thread will lie straight along the under side of the material, thus:

![Fig. 18. Loose Needle Thread Tension](image)

TO REGULATE THE TENSIONS

THE TENSION ON THE NEEDLE THREAD SHOULD BE REGULATED ONLY WHEN THE PRESSER FOOT IS DOWN. Having lowered the presser foot, turn the small thumb nut at the front of the tension discs over to the right to increase the tension. To decrease the tension, turn this thumb nut over to the left.

The tension on the bobbin thread is regulated by the large screw FF, Fig. 7 in the tension spring on the outside of the bobbin case. To increase the tension, turn this screw over to the right. To decrease the tension, turn this screw over to the left.

When the tension on the bobbin thread has been once properly adjusted, it is seldom necessary to change it, as a correct stitch can usually be obtained by varying the tension on the needle thread.
TO REGULATE THE PRESSURE ON THE MATERIAL

The pressure of the presser foot on the material is regulated by the screw F, Fig. 19 in the top of the arm. Turn this screw to the right to increase the pressure or to the left to decrease the pressure.

Fig. 19. Stitch Regulator and Indicator

TO REGULATE THE LENGTH OF STITCH

To change the length of stitch, press down the stud H, Fig. 19 in the bed of the machine and at the same time turn the balance wheel slowly until the stud enters a notch in the adjustable feed eccentric cam. Still holding the stud, turn the balance wheel a part of a revolution until the desired letter appears in the hole G over the large take-up disc, then release the stud. DO NOT TOUCH THE STUD H WHILE THE MACHINE IS RUNNING.

The approximate stitch length equivalents of the letters on the take-up disc are as follows:

<table>
<thead>
<tr>
<th>Letter</th>
<th>Approximate Number of Stitches per Inch</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>0.5</td>
</tr>
<tr>
<td>B</td>
<td>6</td>
</tr>
<tr>
<td>C</td>
<td>4.5</td>
</tr>
<tr>
<td>D</td>
<td>7.5</td>
</tr>
<tr>
<td>E</td>
<td>9</td>
</tr>
<tr>
<td>F</td>
<td>10</td>
</tr>
<tr>
<td>G</td>
<td>11.5</td>
</tr>
<tr>
<td>H</td>
<td>16</td>
</tr>
<tr>
<td>I</td>
<td>18</td>
</tr>
<tr>
<td>J</td>
<td>20</td>
</tr>
<tr>
<td>K</td>
<td>24</td>
</tr>
<tr>
<td>L</td>
<td>30</td>
</tr>
</tbody>
</table>

HINTS FOR PERFECT OPERATION

Follow instructions and oil machine regularly.

The balance wheel must always turn away from the operator.

Do not run machine with bobbin case only partly inserted.

Do not run the machine with the presser foot resting on the feed without cloth under the presser foot.

Do not run the machine when both bobbin case and needle are threaded unless there is material under the presser.

Do not try to help the machine by pulling the fabric lest you bend the needle. The machine feeds the work without assistance.

The slide over the bobbin case should be kept closed when the machine is in operation.

Do not press on the knee lifter lever while the machine is in operation, as this might prevent the work from feeding properly.

Occasionally remove the accumulation of lint around the hook and feed dog.

Occasionally remove the accumulation of lint from around the hook and from between the feed rows beneath the throat plate.

NEVER TOUCH THE STITCH REGULATOR STUD WHEN THE MACHINE IS RUNNING.
TIMING THE MACHINE

The parts are in their proper timing on the various shafts when the locating screws are in the shaft splines provided for them. These locating screws are the first screws appearing when the shafts are revolved in their normal direction of rotation.

Fig. 21. Showing Timing Marks on Take-Up Discs and Face Plate

The arm shaft, auxiliary take-up shaft and hook driving shaft with their component parts are in line with each other when: the arrow G, Fig. 21 on the large take-up disc is in line with mark GG, Fig. 21 on the face plate; the arrow X, Fig. 21 on the small take-up disc is in line with mark XX on the face plate; and the arrow on the collar V1, Fig. 30 is in line with the timing mark W1, Fig. 30 on the feed lifting connection. The needle bar and hook are timed as described on page 23.

TO ADJUST THE THREAD TAKE-UP SPRING AND PULL-OFF

The horizontal portion of the thread pull-off, L, Fig. 22, should be set about 1/2 inch below the bottom of the set screw, K, Fig. 22, when the presser foot is raised by the presser bar lifter. The pull-off can be raised or lowered after loosening the set screw J.

Fig. 22. Take-Up Spring Adjustments

The take-up spring should have just enough movement so that it will be through acting and will rest against the upper end of spring regulator M when the eye of the needle is about 1/8 inch above the goods on the downward stroke of the needle. After loosening the set screw K, the tension will turn with the stud N and the spring regulator may be turned to the required position.

The tension on the thread take-up spring O is regulated by turning the tension stud N to the right to increase the tension, or to the left to decrease the tension. The tension on the thread take-up spring should be just sufficient to take up the slack of the needle thread until the eye of the needle reaches the goods in its descent.

The above instructions apply to average operation. Adjustments in both setting and tension may have to be made to suit special conditions.
PRESSER BAR ADJUSTMENTS

The presser bar bushing T, Fig. 23 should be set so that its top is about \( \frac{1}{2} \) inch below the top of the lifting bracket S when the bracket is all the way down.

The presser bar position guide U should be set about \( \frac{1}{4} \) inch above the top of the lifting bracket S when the presser foot is down on the throat plate. The spring between the guide U and bracket S cushions the action of the lifting bracket.

To align the presser foot with the needle, have the presser down on the throat plate, hold the presser bar position guide J, Fig. 22 from slipping either up or down, loosen screw U2, Fig. 23, move the presser foot to the desired position and re-tighten the screw.

With the feed dog and presser foot down, there should be a slight free motion in the hand lifter lever so that the presser foot will rest on the work during operation of the machine.

![Fig. 23. Face Plate Removed](image)

ADJUSTMENT OF THE TENSION RELEASER

The tension releaser R, Fig. 23 automatically releases the spring pressure on the tension discs when the presser bar is raised. The releaser may be moved up or down to release the tension earlier or later, by loosening the screw Q.

When stitching on heavy material the releaser should be set lower than when on light work to prevent stitching with a released tension while sewing heavy material.

TO SET THE NEEDLE BAR AT THE CORRECT HEIGHT

When the needle bar is at its highest position, the lower timing mark B1, Fig. 24 on the needle bar should be just visible at the lower end of the needle bar bushing W, Fig. 24. If the needle bar is not correctly set, loosen the screw V, Fig. 24 in the needle bar connecting stud and move the needle bar to the correct position.

![Fig. 24. Setting Needle Bar](image)

TIMING THE SEWING HOOK

First see that the needle bar is correctly set as instructed above. Remove presser foot, slide plate, throat plate, bobbin case and feed dog.

To determine whether the hook is correctly timed, place a new needle in the machine, then turn the top of the balance wheel over from you until the needle bar has started to rise from its lowest position and the upper timing mark A1, Fig. 24 is just visible at the lower end of the needle.
bar bushing W, Fig. 24. With the needle bar in this position, the point of the sewing hook should be at the center of the needle, as shown at C1 in Fig. 25 and in the inset.

TO REMOVE AND REPLACE THE SEWING HOOK

Remove the needle, slide plate and bobbin case. Take out the screw F1, Fig. 26 and remove the bobbin case holder position bracket G1. Loosen the two set screws at H1 in the hub of the hook, then turn the balance wheel over from you until the feed bar AA, Fig. 27 is raised to its highest point. Turn the sewing hook until the thread guard DD is at the bottom, as shown in Fig. 27, and turn the bobbin case holder BB until it is in the position shown in Fig. 27. The sewing hook can then be removed from the hook shaft.

If the hook is not correctly timed, loosen the two screws in the hub of the hook H1, Fig. 26. Turn the hook on its shaft to bring the point of the hook to the center of the needle while the upper timing mark on the needle bar is centered with the bottom of the upper bushing, then tighten the two hub screws.

The point of the hook should pass the needle as closely as possible without actually touching it. The hook should be placed on the shaft as far as it will go, but if it is necessary to move the hook sidewise, loosen the set screw J1, Fig. 26 and move the bushing K1, Fig. 26 with the hook assembly as required, tapping it to the right or prying it to the left with a screwdriver against the bed casting.

If No. 16 needles or larger are used, it may be necessary, when replacing a bobbin case holder or hook and bobbin case complete, to provide additional clearance for the needle by stringing the needle guard portion of the bobbin case holder. Unless this is done, the needle guard may pinch the needle thread, causing thread breakage, or it may deflect the needle causing skipping and damage to the needle.

When placing a new sewing hook on the shaft, have the thread guard DD of the hook at the bottom and the bobbin case holder BB turned to the position shown in Fig. 27, so that the hook will clear the feed bar AA.

When the hook is in position on the shaft, turn the bobbin case holder BB until the notch CC is at the top, then replace the bobbin case holder position bracket, being careful to see that the position stud G1, Fig. 26 enters the notch at the top of the bobbin case holder, as shown in Fig. 26.
then securely fasten the position bracket by means of the screw F1. Replace the needle and time the sewing hook as instructed on pages 23 and 24. Replace the bobbin case and slide plate.

Fig. 27. Showing Correct Position of Thread Guard (DD) and Bobbin Case Holder (BB) for Removal of Sewing Hook

TO REMOVE THE SEWING HOOK SHAFT

Remove the sewing hook as instructed above. Loosen the pinch screw in the feed lifting rock shaft crank N1, Fig. 30 and drop the feed bar AA, Fig. 27 down out of the way. Loosen the bushing set screw J1, Fig. 26 and withdraw the bushing and hook shaft assembly as shown in Fig. 28. Take out the two screws H2 and remove the oil feeder G2, then withdraw the shaft and gear.

Fig. 28. Hook Shaft and Bushing

When assembling, see that the washer F2, Fig. 28 has its small end toward the gear. The oil feeder G2 can be moved endwise enough to control the end play of the hook shaft before tightening the screws H2. When replacing this unit in the machine be sure that the set screw enters the spline in the bottom of the bushing. See page 28 when resetting the feed lifting rock shaft.

TO ADJUST ROTATING HOOK SHAFT BUSHING

(in Pressure Lubricating Type)

Instructions on page 26 under heading "To Remove the Sewing Hook Shaft" also apply to this device. In addition, this bushing contains a regulating screw V2, Fig. 29 for controlling the oil supplied to the sewing hook raceway. Turning in the screw V2 increases the amount of oil supplied to the hook; backing out this screw decreases the amount supplied. Normal adjustment is accomplished by turning this screw in all the way, then backing it out again about three turns. Less than three turns may be required if continuous runs are made made or material with considerable sizing is being stitched.

The oil wick complete No. 270176, W2, Fig. 29 carried by the hook shaft at the sewing hook end, should be replaced occasionally as it may become clogged by lint and dirt from the oil. If an excess of oil is being delivered to the hook and cannot be controlled by the metering screw V2, Fig. 29, check to be sure that the oil wick has not become detached from the filter screw W2, Fig. 29. If oil wick is too loose, too much oil will flow to the hook raceway.

TO REMOVE AND REPLACE THE HOOK DRIVING SHAFT

Slip the belt off the lower pulley Y1, Fig. 30, then loosen the two set screws X1, Fig. 30 and remove the pulley from the shaft. Loosen the four set screws UI and PI, Fig. 30 in the feed and feed lifting eccentrics, and the two set screws RI, Fig. 30 in the internal gear. Do not loosen the screw in the collar VI, Fig. 30. Withdraw the shaft with ball bearing from the pulley end.

When replacing the shaft, push it in, being sure the feed eccentrics are on the shaft in their proper order, until the snap ring on the ball bearing seats on the casting, then tighten gear screws RI. Before tightening the screws UI, the feed eccentric should be pushed to the left as far as it will go.
TO REPLACE THE ARM SHAFT CONNECTION BELT

Remove the needle to avoid damaging it while the arm and hook shafts are out of time. Work the belt off the lower pulley Y1, Fig. 30.

Take out the two screws at the right end of the balance wheel and remove the cap. Loosen the two screws in the hub and remove the balance wheel and the ball bearing which comes out with the wheel. Lift the belt up and draw it out around the arm shaft through the space normally occupied by the ball bearing.

Replace the ball through the ball bearing hole. After placing the belt over the upper pulley M2, Fig. 32, replace the balance wheel. To remove and play from the shaft, tightly tighten the set screws in the balance wheel and, holding the needle bar crank in place, tap the balance wheel into position with the palm of the hand, then tighten screws firmly. Turn the arm shaft until the arrow G, Fig. 21 on the take-up disc is in line with the blue edge mark GG, Fig. 21, and turn the lower pulley until the timing mark on the collar V1, Fig. 30 is opposite the mark W1, Fig. 30. With the two shafts in this position, lead the belt onto the lower pulley at the point farthest from you and then, while turning the balance wheel over from you, slide the belt over the rest of the width of the lower pulley. Check the timing of the machine before starting to sew, see page 20, and if necessary, loosen the set screws in the lower pulley to bring the upper and lower shafts into exact time.

TO REMOVE AND REPLACE THE SMALL TAKE-UP SHAFT

The small take-up shaft must be removed from the balance wheel one of the machine. Remove the take-up belt O2, Fig. 32 as instructed on page 30. Remove the take-up guard C2, Fig. 21 and loosen the set screw, through the hole 7, Fig. 21 in the top of the arm, which holds the small take-up disc. Remove the shaft with the rear ball bearing and the pulley intact.

The front and rear ball bearings for replacement on the small take-up shaft will be a tight fit. The front ball bearings should be placed on the shaft before it is assembled in the machine. To get the correct position, force it on the shaft until flush with the hub of the small rotary take-up and after placing the shaft in the machine with the snap ring of the front ball bearing against its seat, force the rear ball bearing on until all end play has been eliminated.

When replacing the belt O2, make certain that the set screws in the pulleys are accessible when the take-up discs are at their timing positions.

TO REMOVE THE ARM SHAFT

The arm shaft must be removed from the face plate end of the machine and under no circumstances should an attempt be made to separate the needle bar crank from the shaft, as they are manufactured as a unit for accuracy. Remove face plate and associated parts. Remove the needle set screw, loosen the needle bar pinch screw V, Fig. 23, remove the needle bar through the top of the arm, and remove the needle bar connecting stud. Remove the needle bar crank stud P2, Fig. 23 by loosening the two set screws, reached through hole E2, Fig. 21 in the top of the arm. To remove the needle bar connecting link, drop it to its lowest position, draw forward out of the guide block, turn at right angles, then draw upward and outward. (If for any reason the needle bar guide block is disturbed, it must be aligned properly when assembling the machine). Remove the bolts as instructed in the preceding paragraphs, loosen the spot screws and set screws in pulleys M2 and N2, Fig. 32 and withdraw the arm shaft and crank from the needle bar end. If it is found necessary to replace the ball bearing, it should be forced onto the shaft until the slip ring side is flush with the needle bar crank.
INSTRUCTIONS ON
BALL BEARINGS AND ROLLER BEARINGS

There are five ball bearings and five roller bearings in this machine that will give long, trouble-free life with reasonable care. Oiling instructions given on page 4 should be followed carefully. Care should be taken to see that no foreign matter gets into these bearings when handling them out of the machine.

The ball bearings on the forward end of the arm shaft, the rear end of the small take-up driving shaft, and the rear end of the hook driving shaft are forced on into their correct position at the factory and should not be removed except for replacement. When replacing them, make certain that the shielded side is always out and that they are a tight fit on their respective shafts.

The ball bearing on the balance wheel is also a forced fit. Tools for removing the balance wheel from the machine and for removing this bearing can be procured from the Singer Agencies if needed.

The five roller bearings should receive the same care as the ball bearings and should not be removed from their respective housings except for replacement. They should be replaced by pressing on the numbered end of the outside shell as any pressure on the unnumbered end of the shell will distort them and cramp the bearings. After this, care should be taken to see that the rollers roll freely in their respective housings.